



## CITY OF LODI

## COUNCIL COMMUNICATION

AGENDA TITLE: Destruction of Certain Records Retained  
by the Lodi Police Department

MEETING DATE: February 17, 1993

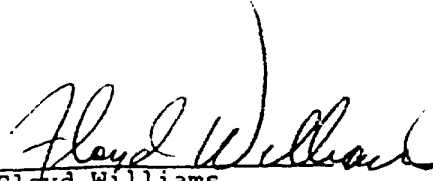
PREPARED BY: Police Chief

RECOMMENDED ACTION: That the City Council grant permission to  
destroy certain records listed below in  
excess of five (5) years of age.

BACKGROUND INFORMATION: In the interest of conserving storage  
space, the Lodi Police Department makes  
this annual request to destroy certain  
records in excess of five (5) years of  
age as follows:

- 1) Background investigations and employment records of  
previous employees who have left employment with the City  
over five years ago. This does not include retirees.
- 2) Background investigations on previous applicants not hired,  
over five years old.
- 3) Crime reports, incident reports and traffic reports over  
five years old, except for those with pending court action  
and all homicide investigations.
- 4) Investigations of Citizens Complaints over five years old.

FUNDING: None Required

  
Floyd Williams  
Chief of Police

FAW:sm  
cc: City Attorney

APPROVED. \_\_\_\_\_

  
THOMAS A. PETERSON  
City Manager



RESOLUTION NO. 93-28

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A RESOLUTION OF THE LODI CITY COUNCIL  
AUTHORIZING DESTRUCTION OF CERTAIN RECORDS  
RETAINED BY THE LODI POLICE DEPARTMENT

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WHEREAS, in accordance with Government Code Section 34090, the City Attorney has filed his written consent to the destruction of certain records retained by the Police Department, an inventory of which is attached hereto, marked Exhibit A, and thereby made a part hereof;

NOW, THEREFORE, BE IT RESOLVED by the Lodi City Council that:

1. The records heretofore identified are no longer required.
2. The Lodi City Council finds that the City Attorney has given his written consent to the destruction of the records inventoried on Exhibit A attached hereto and the destruction of those records is hereby authorized.

Dated: February 17, 1993

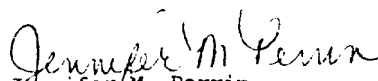
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I hereby certify that Resolution No. 93-28 was passed and adopted by the Lodi City Council in a regular meeting held February 17, 1993 by the following vote:

Ayes: Council Members - Davenport, Mann, Sieglock, Snider  
and Pennino (Mayor)

Noes: Council Members - None

Absent: Council Members - None

  
Jennifer M. Perrin  
City Clerk

93-28

RES9328/TXTA.02J

EXHIBIT A

INVENTORY OF CERTAIN RECORDS RETAINED BY THE LODI POLICE  
DEPARTMENT REQUESTED TO BE DESTROYED PURSUANT TO GOVERNMENT CODE  
SECTION 34090

- =====
- 1) Background investigations and employment records of previous employees who have left employment of the City over five years ago. This does not include retirees.
  - 2) Background investigations on previous applicants not hired, over five years old.
  - 3) Crime reports, incident reports and traffic reports over five years old, except for those with pending court action and all homicide investigations.
  - 4) Investigations of citizens' complaints over five years old.

Dated: 2/10/93

Floyd Williams  
FLOYD WILLIAMS  
Chief of Police

APPROVED FOR DESTRUCTION

Bob McNatt  
BOB McNATT  
City Attorney

Dated: 2-10-93, 1993